

**FACT SHEET 2017-18**

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**School address** University of Chicago  
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5807 South Woodlawn Avenue  
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**Website – General Booth** <http://www.chicagobooth.edu>

**Website – for Incoming exchange students** <http://programs.chicagobooth.edu/international/ibep/incoming/>

**Deadlines for nominations** Autumn Quarter 2017 – May 1, 2017  
Winter Quarter 2018 – August 31, 2017  
Spring Quarter 2018 – October 31, 2017

**Required Documents**

1. Nomination from partner school
2. *Completed and signed Exchange Student Application (available on Incoming exchange student website)*  
<http://programs.chicagobooth.edu/international/ibep/incoming/apply/>
3. Completed Financial Resources Statement  
*(also available on Incoming exchange student website)*  
<https://internationalaffairs.uchicago.edu/students/admitted/>
4. Supporting financial documentation: Proof of student’s ability to fund academic & living expenses during quarter at Chicago Booth. If financially supported by someone else, that person must complete:
  - Certification of Support and
  - Certification of Funds on Deposit
  - *The supporting financial documents cannot be dated earlier than six months before arrival date*
5. Copy of ID page of passport
6. JPEG headshot

<b>Study Programs</b>	<p><b>Concentrations include:</b> Accounting, Econometrics and Statistics, Economics, Entrepreneurship, Finance, Analytic Finance, General Management, International Business, Managerial and Organizational Behavior, Marketing Management, Operations Management, and Strategic Management.</p> <p>Exchange students may also register for courses in other areas of the University of Chicago through Academic Services.</p>
<b>Courses</b>	<p><a href="https://intranet.chicagobooth.edu/">https://intranet.chicagobooth.edu/</a></p>
<b>Language of Instruction</b>	<p>100% of courses are taught in English.</p>
<b>Language requirement</b>	<p>English (<b><i>Proof of TOEFL or IELTS results <u>currently not required</u></i></b>)</p>
<b>Language courses</b>	<p>Students may also take a language course for credit as part of your program of study at the Chicago Booth.</p>
<b>Academic/Experience Requirements</b>	<p>There are three types of prerequisites which faculty may use in their course descriptions:</p> <p><b><u>RECOMMENDED:</u></b> Faculty members designate these prerequisites as necessary for success in their course but do not choose to have the bidding systems enforce them. Students who have not completed the prerequisite (s) at Chicago Booth will receive a warning message when they enter their bid, but they may still save their bid. The majority of prerequisites are this type. <b>All prerequisites are recommended unless otherwise noted.</b></p> <p><b><u>STRICT:</u></b> Faculty members require these prerequisites for students enrolled in their courses. Students are prevented from bidding for a course unless the listed prerequisite(s) was taken at Chicago Booth. In these instances, students will receive an error message and the bidding system will not permit them to save their bid. Students who plan to bid on a course with a strict prerequisite, <i>must contact the faculty member via email to request a waiver of that prerequisite.</i></p> <p>To do this, or to request permission to register for a course that is by permission only, students must send an e-mail to the faculty member (e-mail addresses can be found on faculty web pages, accessible via the Chicago Booth Portal) including the following information:</p> <ul style="list-style-type: none"> <li>• <b>Full name</b></li> <li>• <b>Course number for which you are bidding</b></li> <li>• <b>Reason(s) for requesting the waiver</b></li> </ul> <p>Reason(s) for requesting the waiver should explain their prior academic and/or professional experience with the content covered in the prerequisite course(s). If the faculty member approves the waiver request, he/she will notify Booth Registrar’s Office via email to override the prerequisite. The override will remain in place for all sections of that faculty member’s course for all rounds of bidding.</p>

Once this override is in place, students will receive an e-mail stating that the prerequisite has been overridden, at which point they may bid on the course.

**Full-time Workload**

The University of Chicago defines full-time status as being registered in **three to five courses** per quarter. Each course counts for 100 units. Each course has 30 contact hours. Each quarter is 10 weeks long, followed by exam week.

**Learning Expectations**

Each faculty member determines the class format, how class participation and attendance will be evaluated and how grades are determined. This information is found in the course syllabus.

**Grading**

The following course grades are used: A+, A, A-, B+, B, B-, C+, C, C-, D+, D, P(pass), F(fail), I(incomplete), R(registered) and W(withdrawal).

The grades of A+, A, A-, B+, B, B-, C+, C, C-, D+, D and P are passing grades used for students who desire course credit. The grade F (Fail) indicates unsatisfactory work and no course credit.

A grade of I (Incomplete) indicates that the student, for reasons acceptable to the instructor, has not submitted all the evidence required for a passing mark but has made arrangements to complete the work by a specific date and has filed a form with the Academic Services detailing these arrangements. Grades of I not replaced by grades by the date agreed upon may be automatically converted to F.

A grade of R (Registered) is available to students under strictly defined conditions. A grade of R signifies that no credit has been earned and that the student has submitted no evidence for the grading of the work. Although no course credit will be granted, registration credit will be given.

The grade W (Withdrawal) indicates that the student has withdrawn from the course after the third week of the quarter.

Two official transcripts will be sent to the exchange partner school approximately three to four weeks after the end of the quarter.

**Exams**

Midterm exams are usually given in either the fifth or sixth weeks of the quarter. Final exams are given during the eleventh week of the quarter. There are no special policies for exchange students. Each faculty member determines what kind of exam to give: take home, paper, in-class final exam or presentation. It is expectation of Chicago Booth that students are expected to attend all scheduled classes beginning Week 1 of the quarter through scheduled final exams. Any potential conflicts must be addressed with International Programs once they are known.

**Term Dates for the 2017-18 Academic Year**  
*The University of Chicago is on the quarter system*

**Autumn 2017**

September 21 – December 10

Course Registration: The first phase of Autumn quarter registration bidding begins in late July 2017 with the first phase of bidding closing in mid- August 2017.

Expected arrival date: Two days before classes begin.

**Mandatory Orientation** for exchange students is September 20, 2017.

*Note: Exchange students MUST be present for orientation and first day of classes. We do not accept late arrivals.*

Classes begin: September 21, 2017 (Thursday)

Classes end: December 2, 2017

Final exams: December 4-10, 2017

Thanksgiving Holiday (no classes): November 23-24, 2017

**Winter 2018**

January 2 – March 17

Course Registration: The first phase of Winter quarter registration bidding begins mid-November 2017 and closes late-November, 2017.

Expected arrival date: By January 2, 2018.

**Mandatory Orientation** for exchange students is January 2, 2018.

*Note: Exchange students MUST be present for orientation and first day of classes. We do not accept late arrivals.*

Classes begin: January 2, 2018

Classes end: March 10, 2018

Final exams: March 12-17, 2018

Martin Luther King Day (no classes): January 15, 2018

**Spring 2018**

March 26– June 19

Course Registration: The first phase of Spring quarter registration bidding begins mid-February 2018 and closes late-February, 2018.

Expected arrival date: By March 26, 2018.

**Mandatory Orientation** for exchange students is March 26, 2017.

*Note: Exchange students MUST be present for orientation and first day of classes. We do not accept late arrivals.*

Classes begin: March 26, 2018

Classes end: June 2, 2018

Final exams: June 4-9, 2018

Memorial Day Holiday (no classes): May 28, 2018

**Housing Options**

Graduate Business Council Welcome Packet

(<http://programs.chicagobooth.edu/international/ibep/incoming/campus/index.aspx>)

is a document prepared by the exchange student subcommittee of the student run Graduate Business Council. This packet has a wealth of information for incoming exchange students and provides housing information from a student perspective.

**University-Owned Apartments**

Alternatively, if you like more personal space, and are used to modern apartment-style living (as most Booth students are), you may choose instead to apply for one of the many University-owned apartments in the Hyde Park (university) neighborhood, or to locate an apartment on the private market. Most Booth students choose these latter options, and therefore, we have enclosed the University Housing application materials. Those interested in renting a university-owned apartment will not need to submit an I-House application. Instead, you should submit your University Housing application and deposit as soon as possible – ideally within the first days after receipt of this mailing.

**Private Market Housing**

While most of you will probably find application through University Housing to be most convenient, others may want to check out options on the private rental market. You will find a housing link from the Admitted Student's web page. Below, are a few other links that you might find useful:

UChicagoApartments: <http://www.uchicagoapartments.com/housing/>

Chicago Reader (great apartment search function): <http://chireader.com/>

Chicago Tribune: <http://chicagotribune.com/>

**Estimated Living Expenses**

Rent: \$1600/month

Food: \$600/month

*Total: \$6,600 for three months (approximately)*

**Estimated Academic Expenses** Books: \$800

**Other Expenses**

Student Life Fee: \$376 in 2016-2017 (expect approximately 5% increase)

Chicago Booth Course Book Fee: \$25 per Booth course

**Health insurance**

Students are required to have health insurance. However, exchange students are not required to purchase health insurance from the University of Chicago if they have comparable health insurance. Students must waive out of the University of Chicago's health insurance upon arrival if they are covered from a policy in their home country.

University of Chicago Health Insurance, Basic plan: \$1,205 in 2016-2017 (expect approximately 5% increase). If exchange students have comparable coverage they can waive the University of Chicago student health insurance plan. Students can learn more and compare private insurance plans at

<https://studenthealth.uchicago.edu/page/student-health-insurance-0>

**Visa** All students who are not U.S. citizens, U.S. permanent residents, or Canadian citizens are required to obtain a visa to enter and stay in the United States while enrolled. The first step in applying for a visa is to obtain a visa eligibility document from the University's Office of International Affairs (OIA). The eligibility document is required for all foreign students, including Canadians.

To meet eligibility requirements, international students must prove that they have sufficient academic preparation, English fluency, and financial resources to pursue their course of study. Because the Booth admissions process requires documentation of academic history and English proficiency, most students only need to submit the Financial Resources Statement (FRS) and related documents to Chicago Booth.

Chicago Booth forwards these documents to the Office of International Affairs (OIA), which confirms eligibility in compliance with U.S. immigration laws. Eligible students will be issued either Form I-20 (for F-1 student visa) or Form DS-2019 (for J-1 Exchange Visitor visa).

The University of Chicago permits students to apply for either an F-1 or J-1 visa. Click [here](#) for detailed eligibility criteria and a comparison of differences between the two. All questions should be directed to: [international-affairs@uchicago.edu](mailto:international-affairs@uchicago.edu).

**Facilities** **Computing Services:** Exchange students have access to Chicago Booth email service, some areas of the website and some system functions (such as Course Evaluations and Registration Bidding) require a unique Chicago Booth user name and password. The password is generated and provided to the student after the exchange application has been received and fully processed. Upon completion of the exchange, exchange students will have their Booth email account for life and alumni access to the Booth Community Directory, but do not have any access to other online system including the student intranet: <http://it.chicagobooth.edu/>

**Library:** Exchange students are full-time students of the University during their term of study here, and therefore have full access to the Library: <http://www.lib.uchicago.edu/e/index.html>

**Athletic Facilities:** Exchange students are full-time students of the University during their term of study here, and therefore have full access to the University's athletic facilities: <http://athletics.uchicago.edu/facilities/facilities.htm>

**Student Services** **Mentor Program** We have an informal Mentor Program whereby 1<sup>st</sup> and 2<sup>nd</sup> year MBA students are matched with an incoming exchange student during the term before the exchange student is due on campus. The Mentor serves as a resource and guide for the exchange student.

**Student Groups**

Exchange students are welcome to join Chicago Booth's cultural student groups, as well as sports teams and social clubs. And while exchange students may access all educational programming offered by Chicago Booth professional student groups; they are not permitted to participate in any recruiting-related events, including interview-prep, conferences, or Career Treks sponsored by these groups or Career Services.

**Academic Services**

Academic Services work with students individually on all matters concerning academic life at Chicago Booth. Advisors are available by appointment or on a walk-in basis during regular business hours. However, we strongly encourage appointments to allow your advisor time to prepare. Please contact them directly at [AcademicServices@lists.ChicagoBooth.edu](mailto:AcademicServices@lists.ChicagoBooth.edu) or call the Full-Time MBA Programs Office reception at 773.702.8197 to make an appointment.

**Student Health and Counseling Services (SCS)**

Exchange students have access to the SCS and are required to pay the Student Life Fee at the beginning of their term. For information on these resources: <http://studenthealth.uchicago.edu/>

**Career Services**

Visiting exchange students can access "educational" programming offered by Chicago Booth's Professional Groups. This includes educational presentations offered by student groups that are related to function or industry-specific topics and are not recruiting-focused, along with student group conferences that are open to the entire Booth Community and not limited to the group's membership. Visiting exchange students are not permitted to participate in any recruiting-related programming which includes, but is not limited to, recruiting events, conferences, Career Treks, resume reviews, interview prep, and firm-specific lunch and learns offered after the start of first-year recruiting-related corporate events (generally mid-October for the Autumn Quarter).

If you would like to pursue opportunities with a specific company, you'll need to apply for those opportunities using the procedures on each job posting. For companies coming to campus, you will need to establish contact with their representative(s) and request a meeting with them directly at a mutually convenient time/place. You will not be eligible to bid for on-campus interview slots through the computerized bidding system. You may wish to meet with a member of the Career Services staff to review your strategy and discuss your options.