



# The University of Texas at Austin

## McCombs School of Business



### 2025-2026 Full Time MBA Exchange Fact Sheet

**Contacts for Exchange and Double Degree Programs:**

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**New! MBA Global Exchange Inbox**

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**Mailing address:**

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**Websites:**

<https://www.mcombs.utexas.edu/>

<http://www.mcombs.utexas.edu/mba/full-time>

**Deadlines:**

Deadline for Nominations Using [Online Nomination Form](#)

Fall Exchange – March 1

Spring Exchange – September 15

Deadline for Completion of On-line Application and Submission of Documents:

Fall Exchange – March 30

Spring Exchange – October 15

**Required Documents:**

- Nomination from University Exchange Coordinator
- Résumé or CV

- Online Exchange Application
  - University Transcript (undergraduate and MBA coursework). Foreign transcripts must be submitted in their original language along with an official English translation.
  - Immigration and Financial Support Form
  - English Proficiency Form
- For full details, please see [this page](#) on the Texas Global website. ISSS will be the office to issue your immigration document and will communicate with you directly about that process.

**UT Faculties/Colleges:** [www.utexas.edu](http://www.utexas.edu) and <https://www.utexas.edu/academics/areas-of-study>

**McCombs Departments:** <http://www.mcombs.utexas.edu/departments>

**Courses:** *The course schedule can be found at:*  
<http://registrar.utexas.edu/schedules/>

*MBA Concentrations and Course Descriptions are available on-line at:*  
<https://www.mcombs.utexas.edu/graduate/mba/full-time-mba/academics/curriculum/>

***Course syllabi** may be available on-line through the individual academic departments but generally are not accessible prior to the first class day. Previous semester syllabi of the same course can be located via an online search.*

Exchange students are able to take 1 course outside of the MBA Program with consent of the home department/course faculty.

**Language requirement:** Exchange students must be proficient in English. While we do not require official TOEFL scores for exchange students, students should have a minimum TOEFL score of 100 (iBT). Exchange Coordinators must submit an **English Proficiency Form** on behalf of the student before a visa document can be issued.

**Language courses:** Language courses are offered to students outside of the business school if they desire. Language courses are not offered for MBA credit. Students should check with their home university regarding credit for language courses.

Students interested in improving their English language skills may enroll in English as a Second Language (ESL) courses available through the UT English Language Center within Texas Global: <https://global.utexas.edu/english-language-center> *Please note that there is a fee for ESL courses.*

**Academic/Experience Requirements:** Exchange applicants must be at the MSc or MBA level. Any additional prerequisites for the exchange are established by our partner schools.

**Work Experience:** Please note that it is highly advisable for exchange students to have at least 2 years work experience.

**Full-time Workload:** Maximum Course Load: 5 courses (15 credit hours, 30 ECTS)  
Minimum Course Load: 3 courses (9 credit hours, 18 ECTS)  
Credits: 3 credit hours per class (on average 42 contact hours per course);  
Exchange students may take 3 courses with permission from the home school.  
*Note: Although there are some 2 credit hour classes in the MBA Program, these are unavailable to exchange students.*

**Learning Expectations:** Assessment and teaching methods include exams, group and individual projects, class participation, presentations, papers, case studies, and lectures. Weights on methods of teaching and evaluation depend on the course and professor.

**Grading:** All MBA classes are based on a typical US grading scale. Students are awarded letter grades A-F (with plus or minus). Grades below a C (C-, D, or F) are failing grades.

A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67

**Exams:** Mid-term and final examinations are held each semester based on the University schedule. Students should expect to take both mid-term and final examinations for each course. Exams can be written, oral, independent, group projects, or essays.

**Calendar** The Texas MBA runs on a semester system; you can find the academic calendar online [here](#).

**Fall Term 2025:**

**August 25 - December 15, 2025**

Arrival Date Deadline: August 18  
International Office Orientation (not required but encouraged): TBA  
McCombs MBA Orientation (in person, required): August 21  
First Day of Class: August 25  
Labor Day Holiday: September 1  
Fall Break/Thanksgiving Holiday: November 24-29  
Last Day of Class: December 8  
Final Exams: December 11-13, 15

*\*Your individual exam schedules will vary by course selection, but will only be known after the semester begins. Information about exam schedules is provided to you by your professor.*

**Spring Term 2026:**

**January 12 - May 4, 2026**

Arrival Date Deadline: January 5  
International Office Orientation (not required): TBA  
McCombs MBA Orientation (required): January 8  
First Day of Class: Tuesday, January 12

MLK, Jr. Holiday: Monday, January 19  
MBA Asynchronous Week: March 9-13  
Spring Break: March 16-21  
Last Day of Class: April 27  
Final Exams: April 30, May 1, 2, & 4

*\*Your individual exam schedules will vary by course selection, but will only be known after the semester begins. Information about exam schedules is provided to you by your professor.*

**NEW! Summer programs & short-term programs**

Summer exchanges are available on a limited basis. We offer a 5-day, 6 ECTS intensive course in early June, **Doing Business in Austin**, for a fee basis (est. 2026 cost \$2900); please contact [Debbie Carney](#) for more information. NOMINATION DEADLINE: February 1, 2026 ([link to online nomination form](#))

**Academic Expenses:**

*Tuition:* Not applicable (due to reciprocal exchange agreement)  
*Books/Supplies:* \$200-500 per course

**Living Expenses:**

*Rent/Accommodation:* \$800-\$1,700/month  
*Food:* \$500/month per person  
*Utilities (telephone, gas, water, & electricity):* \$100-\$200/month per person  
*Transportation:* buses are free (with valid UT student ID card)  
*Books:* \$800-1,500/semester total  
*Miscellaneous:* \$1,500-\$2,000/semester per person

All expenses are estimated in US dollars.

**Other Expenses:**

*International Student Services Fee:* \$100.00  
*Student ID Card:* \$10  
*University Health Services, including TB Skin Test:* \$60

**Orientation:**

The MBA Program Office holds a special orientation session for incoming exchange students every semester. MBA orientation is **mandatory** for all incoming exchange students. Students receive pertinent instruction on the McCombs MBA Program, academics, advising, course registration, student life, computer/technology issues, and many other issues important to exchange students. Additionally, Texas Global sponsors a Welcome & Orientation Program for all new international students (dates vary by academic year—please see calendar on pages 3 & 4).

**Info Dissemination:**

Most information will be sent to students and exchange coordinators by email and, once admitted, by email and MS Teams

**Visas:**

Students participating in the reciprocal exchange program are issued the form DS-2019 by the Texas Global to enter the US on a J-1 visa for the duration of the academic period (one semester only). The DS-2019 will be issued by UT once the exchange application is complete. (This includes the receipt of online exchange application and all supplementary documents.)

All Exchange students are required to obtain the J-1 visa for permission to enter the US. Students' visas expire at the end of the last month of enrolment. For additional information, please visit the US Department of State website: <https://travel.state.gov/content/travel/en/us-visas.html>

## Facilities:

- *Robert B. Rowling Hall:* Our new home opened in March 2018, and is five-story, 497,500 square foot building which houses the Texas MBA and MSTC programs. 16 classrooms, 40 study and breakout rooms, board rooms, 15,000 sq ft ballroom, business labs, student lounge, outdoor terraces, and the Moontower Café.  
<https://news.utexas.edu/2018/02/22/new-rowling-hall-is-the-future-of-business-education/>
- *Media Services:* rentals (laptops, zip drives, camcorders, digital cameras, etc) for business students with student ID  
[www.mcombs.utexas.edu/media/](http://www.mcombs.utexas.edu/media/)
- *UT Library System:* With over 8 million volumes, the University's library system is the fifth largest academic library system in North America.  
[www.lib.utexas.edu/](http://www.lib.utexas.edu/) While at UT you are able to access [research support](#) online as well.
- *Lockers:* Lockers may be rented from the Graduate Business Council.
- *Recreational Sports:* Recreational Sports is enormous and well-funded at UT. There are opportunities for drop-in participation with sports equipment available for check-out. Facility schedules are available at Gregory Gym. Clubs include sailing, water skiing, soccer, volleyball, fencing, folk dancing, racquetball, martial arts, badminton, table tennis and more. Recreational facilities include pool, exercise machines, racquetball courts, rock-climbing, aerobics classes, weights, etc.  
<https://www.utrecsports.org/>

## Student Services:

- *MBA Program Office:* the "home office" for MBA exchange students located on the 2<sup>nd</sup> floor of Rowling Hall. Exchange students have an assigned advisor to assist with academic matters and other issues relating to the McCombs MBA Program, including exchange application procedures.
- *Student Organizations:* with a network of over 40 MBA student organizations, students have a chance to join academic, social, and athletic clubs to suit their needs.  
<https://www.mcombs.utexas.edu/graduate/mba/full-time-mba/student-experience/student-organizations/>
- *Texas Global:* Immigration Advisors are available to assist international students with matters not specifically within the province of the student's academic advisor (e.g. matters related to immigration status, health insurance, medical care, legal matters, banking services, automobiles, social security, income tax regulations and liability, etc.).  
<https://global.utexas.edu/iss/advising-services/student-exchange-program>
- *Computer Services:* Students have access to the university and business school computer labs and will be given a McCombs e-mail account once they pay their fee bill. [www.mcombs.utexas.edu/services/cbacc/labs/](http://www.mcombs.utexas.edu/services/cbacc/labs/)
- *Sanger Learning Center:* Additional academic support (writing assistance, etc.) is offered by the Sanger Learning Center.  
<https://undergradcollege.utexas.edu/student-success/sanger-learning-center/academic-support>
- *Employer Relations & Career Services:* Exchange students have limited access to career advising services in the MBA Program Office and are encouraged to utilize their professional coaching hours through McCombs+. **However, the on-campus recruiting system is not available to exchange students.**



