

MBA Exchange Program Fact Sheet **2025 Fall Term**



Contacts

Manager, Global Learning – Jessica Lam | Email: Jessica.k.lam@sauder.ubc.ca
Exchange Coordinator | Email: RHLglobal@sauder.ubc.ca

Mailing address:

Robert H. Lee Graduate School
Sauder School of Business
#137 - 2053 Main Mall
Vancouver BC V6T 1Z2
Canada

Sauder School of Business: www.sauder.ubc.ca/mba
University of British Columbia: www.ubc.ca

Overview

The Sauder School of Business is pleased to welcome exchange students to join our Master of Business Administration program for **Fall 2025**. We are a popular destination for MBA exchange students from schools throughout the world for our strong teaching and research reputation, international diversity, and our spectacular natural setting.

The University of British Columbia (UBC), established in 1908, is one of Canada's leading research universities and is consistently ranked among the top 40 in the world. The university attracts [71,201 students](#) from across Canada and 140 countries around the world to two major campuses.

Vancouver Campus

The largest campus is 30 minutes from the heart of downtown Vancouver, a spectacular location that is a 'must-see' for any visitor to the city — where snow-capped mountains meet ocean and breathtaking vistas greet you around every corner. The campus is home to more than 48,149 undergraduate and 11,139 graduate students.

MBA Exchange academic overview

Term Dates: The Exchange Term covers two periods within the Fall 2025 Term*

Period 6: September 2 – October 11, 2025**

Exam week: October 6 – 11, 2025

Break (no scheduled classes for exchange students): October 12-26, 2025***

Period 7: October 27 – December 6, 2025**

Exam week: December 1 – 6, 2025

*UBC MBA has in-person instruction only.

**Dates are subject to change.

***If nominated by their home university, students may participate in a Global Network Week course during this break from October 13-17, 2025.

Structure and delivery of classes: Lectures, seminars, case studies, project works, group work, presentations and field trips.

Language of Instruction: English

Teaching hours: 1 Course = 1.5 credits or 20 credit hours (note: Exchange students take 8 courses over two periods from September to December)

Class size: 45 students max in class; average 26 students in a class.

Standard course load:

- 4 courses each in periods 6 & 7. Equal to 6 UBC credits.
- Total: 8 courses over duration of Exchange term. Equal to 12 UBC credits.
- Exchange students are responsible for meeting the requirements set by their home university. They may reduce their course load (3 courses per period) or overload (5 courses per period) at UBC Sauder.

Grading: Percentage system used; 60% = Minimal Pass. A full overview is [available here](#).

Examinations: Final Evaluations are held during the last week of class (during week 6 of each of Period 3 and Period 4). Final evaluations may involve a written examination and/or oral presentation, written paper, or assignment.

Course selection and registration

Course listings for 2024 Period 6 and 7 classes are shared in a separate document.

Course listings for 2025 Period 6 and 7 and course outlines from last year's classes will be available once you create a UBC student account. Courses may be taught by different instructors and the syllabus content may be updated from year-to-year.

Course registration will open for MBA Exchange students in late June, 2025.

Administrative overview

Nomination deadline: April 1, 2025
Exchange application deadline: April 15, 2025

Latest arrival date: August 27, 2025
Mandatory orientation: August 28-29, 2025
Classes begin: September 2, 2025

For information on FT MBA program at the Sauder School of Business, please visit [our website](#).

English language requirement: Applicants must be able to speak, comprehend, and write fluently in English. An English proficiency exam is required for all applicants whose degrees are from a university outside Canada or the U.S.A. in which English was not the official language of instruction (this may include a previous undergraduate degree or a current graduate degree in which English is the official language of instruction). The required scores are:

- TOEFL: 100
- IELTS: Academic: 7.0 overall band

Housing: [On-Campus](#), single-student Winter Session Housing is difficult to secure and **not guaranteed**. (Year Round Housing is not available for one term). The application for UBC Student Housing is due May 1, 2025.

Students looking to secure [off-campus accommodation](#) should expect to spend \$1,200 - \$2,400 CAN per month for accommodation. Current rental rates are roughly \$1,200 to \$1,800 for a shared apartment, \$1,500 - \$2,100 for a studio, or \$1,800 - \$2,400 for a 1-bedroom apartment.

This varies depending on location, age of the building, amenities, etc. It may be difficult to secure housing while still abroad and before arriving in Vancouver. Students may wish to book short term accommodations for the first few days/weeks of their arrival in Vancouver. A guide to finding housing in Vancouver and avoiding scams will be shared with students.

Visa Details: As a short-term exchange student coming to Canada for a period of less than 6 months, you are eligible to study in Canada without a study permit.

Depending on your nationality, you will need a visitor visa or electronic travel authorization to come to Canada. You can use [this tool](#) from the Canadian government to find out whether you need a visa or an eTA.

When it asks "What do you plan to do in Canada?" please select "Study".
Then, when it says "Select the option that best matches your situation:" please select "I'm eligible to study without a permit".

To demonstrate that you will return home after completing your Exchange term, you should include proof of enrollment at your home university that shows your MBA program continues in-person after your exchange term. You may wish to include other documentation that shows you will return home. For example, you may have a job offer letter from a company in your home country or proof that you will be returning to family in your home country (e.g. a spouse or children). You should also include proof of funds to show that you can support yourself financially while you study in Canada.

Orientation & Tour: To assist students in adjusting to life at the Sauder School of Business, the University of British Columbia and Vancouver, a mandatory Exchange Student Orientation is held from August 28-29, 2025.



Fall 2024 Exchange Students & UBC Sauder Staff

Estimated exchange expenses

Exchange students are exempted from paying UBC MBA tuition since tuition is paid to the home institution. The following fees and expenses are only ESTIMATES for a single student and are subject to change without notice. Expenses are in Canadian dollars and may vary depending on the student's own personal spending habits.

MANDATORY Sauder School of Business MBA Fees (4 months)

iMED (UBC Health and Medical Insurance)	\$348
U-Pass/Compass Card (public transit access)	\$184

SUB-TOTAL of SAUDER EXPENSES	\$532 CAN *
------------------------------	-------------

*Living and Studying Expenses** (4 months Sep - Dec)*

Shared or Single Housing	\$4,800-9,600
Food	\$1,600-2,400
Books, supplies and course package fees	\$300-500
Personal Spending/ Expenses	\$1,000-1,200

SUB-TOTAL of LIVING AND STUDYING EXPENSES	\$7,700 - 13,700 CAN
---	----------------------

TOTAL EXPENSES (4 months)	\$8,232 - 14,232 CAN
---------------------------	----------------------

*2024 rate, subject to change in 2025. Fees are subject to change

**Estimates, may vary



Student services

Exchange Buddy System: The MBA Student Society (MBAS) organizes a buddy-system for incoming Exchange students to help new students get acquainted with their peers in the MBA program and to answer questions, give guidance/advice and ensure students feel comfortable in their new environment. Exchange students are invited to BBQs, Canadian Cultural Week and other social events organized by the MBAS.

Business Career Services: The Business Career Centre (BCC) is available to Exchange students. Services are available upon request and can include:

- Job Postings /Recruiting Sessions (for those with a valid Canadian Work Permit)
- Job Search Seminars
- Career Resource Information
- Resume Assistance/Video Practice Interviewing
- Professional Development and Career-related seminars are held throughout the term. Exchange students may request to participate along with the Full-Time MBA class.

Other services/facilities include:

- Computer Labs
- David Lam Management Research Library; all university libraries
- Wireless Internet Access/Email
- MBA Lounge
- Sports/Athletic Facilities
- International Student Advising

Health insurance - iMED

Exchange students at UBC are required to obtain the iMED: Health Insurance for New International Students. You are automatically enrolled once you are registered in UBC courses. This insurance which will provide basic medical coverage during the exchange term. Please see iMED details by clicking [here](#).

You will get your iMED card after you confirm when you will travel to Canada, starting from 3 weeks before your travel date, to activate iMED coverage for your arrival. After you have confirmed your arrival date, David Cummings Insurance Services (DCIS) will email your iMED card to the email address you provided to UBC.

Check your inbox and junk-mail folders. Print your iMED card and keep it with you at all times. If you don't receive your iMED card, please email DCIS at info@david-cummings.com iMED costs \$338 (Canadian dollars) for single-term exchange students at UBC (4 months of coverage), plus a \$10.54 direct billing fee.

With your iMED card, you don't have to pay for your visit if you see a doctor at the Student Health Service at UBC or the University Village Medical and Dental Clinic in the Village on campus. Also, iMED covers emergency hospitalization and medical services (including outpatient treatment at a doctor's clinic) for an unexpected sickness or injury. The full policy is available on the [iMED website](#).

