



**NANYANG  
TECHNOLOGICAL  
UNIVERSITY**  
SINGAPORE

Nanyang Business School



# **MBA EXCHANGE FACT SHEET AY 2024/2025**

# MBA Exchange @NBS

Consistently ranked among the world's premier business schools, Nanyang Business School (NBS) has been nurturing leaders for business and public service, advancing global management knowledge and practice for decades. Being fully integrated into Nanyang Technological University, Singapore, we draw on the strengths of one of Asia's most comprehensive research-intensive universities to provide holistic, interdisciplinary business education.



2024 QS  
World  
University  
Rankings

#26

2024 Times  
Higher  
Education  
Young  
University  
Rankings

#1

2024 QS Asia  
University  
Rankings

#4

2023 Financial  
Times' Global  
MBA  
Rankings

#38

2023 The  
Economist  
Top 100 MBA  
Programme  
Global  
Rankings

#69



# Useful Information

## Courses

- Banking and Finance
- Strategy and Innovation
- Marketing Management
- Sustainability and Innovation

Course offerings are subject to change each year. Detailed course list and course outline will be released one to two months before the exchange programme starts.

## Course Load

Exchange students may select:

### Full Trimester

- Minimum 2 full courses (total 78 contact hours)
- Maximum 3 full courses (total 117 contact hours)
- Each course consists of 12 weekly sessions
- One weekly session = 3.25 contact hours (total 39 contact hours)
- One written examination on the 13th week

### Half Trimester

- Minimum 2 half courses or 1 full course (total 39 contact hours)
- Maximum 4 half courses or 2 full courses (total 78 contact hours)
- Each half course has 6 weekly seminars
- One weekly session = 3.25 contact hours (total 19.5 contact hours).
- One written examination on the 7th week

One full course is equivalent to 2 half courses. Courses that do not require a final examination are assessed 100% on coursework.

## Language of Instruction and Requirement

All courses are taught in English.

Exchange students should be proficient in English.

TOEFL score >100 IBT, if was not the medium of instruction at the undergraduate level.

## Method of Instruction

Our MBA courses are taught in-person and students are required to join us face-to-face. Classes are conducted in seminar style. The average class size is 40.

Assessment is based on a combination of methods that may include group project and presentation, class participation, mid-term quiz and/or final examination.

The weightage given for each method of assessment varies for different courses. The total weightage is 100%.

## Examination

The final examination will be held on

- Full course - the last week of the trimester (week 13)
- Half course - the sixth or seventh week of the trimester (week 6 or 7)

The examination could take in the form of a written paper or a project. The written paper examination must be taken at the specified time.

Students must maintain at least 75% class attendance in order to participate in the examination or be graded for non-examinable courses.

# Useful Information

## Academic Calendar

Three trimesters per academic year.

### Trimester 1

29 July 2024 – 26 October 2024 (13 weeks)

Recess: 28 October 2024 - 2 November 2024 (1 week)

### Trimester 2

[1st half]: 11 November 2024 – 21 December 2024 (6 weeks)

Recess: 23 December 2024 – 4 January 2025 (2 weeks)

[2nd half]: 6 January 2025 - 22 February 2025 (7 weeks)

Recess: 24 February 2025 – 1 Mar 2025 (1 week)

### Trimester 3

3 March 2025 - 31 May 2025 (13 weeks)

Exchange students may join at the start of each trimester.

Expected arrival date: Three working days to one week before trimester starts.

Summer Programmes or Short-Term Programmes are currently not available.

## Academic/ Experience Requirement

1. Bachelor's degree
2. At least two years of full-time work experience\*

\*Following the completion of the Bachelor's degree; at the time of exchange

## Nomination Deadline

Trimester 1: 31 March 2024

Trimester 2: 31 May 2024

Trimester 3: 31 October 2024

## Application Deadline

Trimester 1: 30 April 2024

Trimester 2: 31 July 2024

Trimester 3: 30 November 2024

- The completed application form with supporting documents must reach us at least three months before the commencement of the trimester.
- We only accept applications from your university's international exchange programme coordinator; do not send your application directly to us.
- You will receive an official letter of acceptance from us if your application is accepted.

## Required Documents

1. Application for Admission as Exchange Student Form
2. Transcripts of academic records (Bachelor's and MBA)<sup>#</sup>
3. Bachelor's degree certificate<sup>#</sup>
4. TOEFL score
5. Passport<sup>#</sup>
6. Detailed resume
7. Passport photo

<sup>#</sup>2, 3 and 5 must be provided in English translated copies.



# Useful Information

## Grading

Nanyang Business School adopts the Grade Point Average (GPA) System for all of its course.

Letter Grade	GPA	Explanation
A+	5.0	
A	5.0	
A-	4.5	
B+	4.0	
B	3.50	
B-	3.0	
C+	2.5	
C	2.0	
D+	1.5	
D	1.0	
F	0.0	Fail
*		Course with Pass/Fail grading only
AT		By Attendance only
IP		In Progress
W		Withdrawal
X		Absent

## Academic Expenses

- Registration fee: S\$305.60<sup>^</sup>
- Student services fee: S\$393.61
- Health services fee: S\$74.26

Tuition fees is waived for nominated students from our collaborated partners. However, the administrative fees are chargeable per trimester, subject to revision every academic year and non-refundable.

<sup>^</sup>includes exam fee, copyright fees and course materials

## Living Expenses

On-campus accommodation is not available due to overwhelming demand from our full-time research students. Exchange students would need to make arrangements for their own off-campus accommodation.

### Average cost per month

Housing: S\$800-S\$1,200

Meals: S\$400 – S\$500

Local Transportation: S\$300 - S\$400

Miscellaneous (books, stationery, recreation, etc): S\$200 – S\$300

## Travel and Insurance

The 6-month passport validity is essential before the duration of exchange.

It is compulsory for exchange students to purchase travel insurance. It is optional for student to purchase additional health insurance that covers the entire exchange period at Nanyang Technological University.

# Useful Information

## Student Pass

It is advisable for students to arrive before the start of the trimester as they are required to go to the Immigration & Checkpoint Authority Office, Student Pass section, 10 Kallang Road, Singapore 208718, to collect their student passes.

If the duration of study at Nanyang Technological University (NTU) is more than six months, exchange students are required to undergo the Human Immunodeficiency Virus (HIV) and Tuberculosis (TB) medical tests. The HIV and TB medical tests must be done at the NTU Medical Centre. The issuing of the Student Pass to exchange students by the Immigration & Checkpoint Authority is subject to the passing of the HIV and TB medical tests. Exchange students who fail any of these medical examinations will not be admitted and will be repatriated to their home country at their own cost.

## Orientation

A half day session for all exchange students; usually held on the Friday before the start of each trimester.

## Student Services

The Student Ex-co and the NBS Alumni Association organize a variety of professional development and social activities during the academic year, most of which are open to exchange students.

The buddy system ensures exchange students are provided with a buddy to help them settle into the new environment.

## Student Life

A young vibrant campus where learning takes place beyond the classroom, lecture theatre, and laboratory. With a truly holistic approach to education, students can look forward to developing their leadership potential and problem-solving ability, and have the opportunity to give back to the community.

Visit <https://www.ntu.edu.sg/business> for details.





## University Address

Graduate Studies Office  
Gaia, ABS-01-029, 91 Nanyang Avenue  
Nanyang Business School  
Nanyang Technological University  
Singapore 639956

## Website

[mba.nbs.ntu.edu.sg](http://mba.nbs.ntu.edu.sg)

## Key Contacts

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