FACT SHEET 2024-2025

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School address	University of Chicago Booth School of Business, Suite 122 5807 South Woodlawn Avenue Chicago, IL 60637 U.S.A.
Website – General Booth	http://www.chicagobooth.edu
Deadlines for nominations	Autumn Quarter 2024 – May 1, 2024 Winter Quarter 2025 – August 1, 2024 Spring Quarter 2025 – October 1, 2024

Required Documents

1. Nomination from partner school
2. Online application (distributed via email three months before the exchange quarter)
3. Completed I-20 or DS-2019 Request Form (located in online application)
4. Supporting financial documentation: Proof of student's ability to fund academic & living expenses during quarter at Chicago Booth. If financially supported by someone else, that person must provide:
   - A letter indicating the precise amount of the financial support.
   - Accompanying the sponsor's letter must be a bank or financial statement dated within past 6 months showing the sponsor's name, date, the current balance, and type of currency.
5. Copy of ID page of passport
6. JPEG headshot

Study Programs	Accounting, Behavioral Sciences, Business Analytics, Econometrics and Statistics, Economics, Entrepreneurship, Finance, General Management, Healthcare, International Business, Leadership, Marketing Management, Microeconomics, Operations Management, and Strategic Management. Exchange students also may register for courses in other areas of the University of Chicago through Academic Services.
Courses	https://intranet.chicagobooth.edu/pub/coursesearch/coursesearch

Language of Instruction	100% taught in English.
Language requirement	English (***Proof of TOEFL or IELTS results <u>currently</u> not required***)
Language courses	Students may also take a language course (though the University of Chicago) for credit as part of your program of study at Chicago Booth.
Course Format	Fully in-person; options for virtual course(s) may be available

Academic/Experience Requirements

There are three types of prerequisites which faculty may use in their course descriptions:

<u>RECOMMENDED:</u> Faculty members designate these prerequisites for success in their course but do not choose to have the bidding systems enforce them. Students who have not completed the prerequisite (s) at Chicago Booth will receive a warning message when they enter their bid, but they may still save their bid. The majority of prerequisites are this type; thus, **ALL prerequisites are "recommended" unless otherwise noted.**

<u>STRICT</u>: Faculty members require these prerequisites for students enrolled in their courses. Booth prevents students from bidding for a course unless the student completed the listed prerequisite(s) at Chicago Booth. In these instances, students will receive an error message and the bidding system will not permit them to save their bid. Students, who plan to bid on a course with a strict prerequisite, *must contact the faculty member through iBid to request a waiver of that prerequisite.*

To do this, or to request permission to register for a course that is by permission only, students must submit a prerequisite waiver through iBid. If the faculty member approves the request, the student will be notified and the system updates to allow for bidding. The status of your waiver can also be monitored in iBid.

Reason(s) for requesting the waiver should explain prior academic and/or professional experience with the content covered in the prerequisite course(s).

Full-time Workload

The University of Chicago defines full-time status as registered in **300 units of credit per quarter**. Student may enroll in either 100 unit courses (27 contact hours) or 50 unit courses (15 contact hours) to total 300 units of credit. Each quarter is nine weeks in length, followed by an exam week.

Learning Expectations

Each faculty member defines the class format including class participation and attendance evaluation and how grades are determined. Students should refer to the course syllabus for course structure and grade information

Grading

The following course grades are used: A+, A, A-, B+, B, B-, C+, C, C-, D+, D, P(pass), F(fail), I(incomplete), R(registered) and W(withdrawal).

The grades of A+, A, A-, B+, B, B-, C+, C, C-, D+, D and P are passing grades used for students who desire course credit. The grade F (Fail) indicates unsatisfactory work and no course credit.

A grade of I (Incomplete) indicates that the student, for reasons acceptable to the instructor, has not submitted all the evidence required for a passing mark but has arranged to complete the work by a specific date and has filed a form with Academic Services detailing these arrangements. Grades of I are replaced by quality grades if the outstanding work is submitted by the agreed upon date; otherwise, the grade may be automatically converted to F.

A grade of R (Registered) is available to students under strictly defined conditions. A grade of R signifies no credit earned and that the student has submitted no evidence for the grading of the work. The student receives a registration notation with no course credit granted.

Transcript

The grade W (Withdrawal) indicates that the student has withdrawn from the course after the first (50 units) or second week (100 units) of the quarter.

Faculty post student grades no sooner than seven business days upon conclusion of a quarter. The exchange partner school receives an electronic copy of the official transcripts approximately three to four weeks after final grades post. Hard copies will be mailed upon request. Chicago Booth cannot expedite this issuance of final grades under any circumstance.

Exams

Midterm exams are typically in weeks five or six of the quarter with final exams in the tenth week of the quarter. There are no special policies for exchange students. Each faculty member determines the exam type (e.g., take home, paper, in-class, or presentation). It is the expectation of Chicago Booth that students participate in all scheduled classes beginning Week 1 of the quarter through scheduled final exams. Students must address any potential conflicts with Academic Services once known, as we do not offer early exams.

Term Dates for the 2024-2025 Academic Year
The University of Chicago is on the quarter system

Autumn 2024 September 30 – December 14	Course Registration: The first phase of Autumn quarter registration bidding begins in early August. Expected arrival date: Two days before classes begin. **Mandatory Orientation** for exchange students is September 30, 2024. *Note: Exchange students MUST be present for orientation and first day of classes. We do not accept late arrivals.* Classes begin: September 30, 2024 (Monday) Classes end: December 7, 2024 Final exams: December 9-14, 2024 Thanksgiving Holiday (no classes): November 25-30, 2024
Winter 2025 January 6 – March 15	Course Registration: The first phase of Winter quarter registration bidding begins mid-November and closes late-November. Expected arrival date: Two days before classes begin **Mandatory Orientation** for exchange students is January 6, 2025. *Note: Exchange students MUST be present for orientation and first day of classes. We do not accept late arrivals.* Classes begin: January 6, 2025 (Monday) Classes end: March 8, 2025 Final exams: March 10-15, 2025 Martin Luther King Day (no classes): January 20, 2025
Spring 2025 March 24 – June 7	Course Registration: The first phase of Spring quarter registration bidding begins mid-February and closes late-February. Expected arrival date: Two days before classes begin. **Mandatory Orientation** for exchange students is March 24, 2025. *Note: Exchange students MUST be present for orientation and first day of classes. We do not accept late arrivals.* Classes begin: March 24, 2025 (Monday) Classes end: May 24, 2025 Final exams: May 27-31, 2025 Memorial Day Holiday (no classes): May 26, 2025

Housing Options	**Graduate Business Council Welcome Packet** is a document prepared by the exchange student subcommittee of the student run Graduate Business Council. This packet has a wealth of information for incoming exchange students and provides housing information from a student perspective.
	University of Chicago Residential Properties
	Some three-month rentals are available through the University of Chicago Residential Properties. These apartments offer more personal space and are located in the Hyde Park (university) neighborhood. Visit http://rp.uchicago.edu/ to explore options. Other housing resources can be found on the University of Chicago GRAD Housing Resources page, https://grad.uchicago.edu/life-at-uchicago/housing/.
	Private Market Housing
	Many exchange students have had better luck with options on the private rental market. Many Booth students choose this option and live downtown instead of in Hyde Park. You will find a housing link from the Admitted Student's web page, https://www.chicagobooth.edu/programs/ftadmit/getting-started-at-booth/moving-to-chicago/deciding-where-to-live#simple1
Estimated Living Expenses	Rent: $2,050/month (some three-month rentals include an additional fee for a short term rental)
	Food: $730/month
	Utilities and Transportation: $710/month
	Personal (includes medical insurance): $2,389
	Total: $7,299 for three months (approximately)
Estimated Academic Expenses	Books: $183/quarter
Other Expenses	Graduate Student Services Fee: $466/quarter in 2023-2024 (expect approximately 5% increase)
	Chicago Booth Course Book Fee: $25 per Booth course
Health insurance	All University of Chicago students are required to have health insurance; however, exchange students are not required to purchase health insurance from the University of Chicago if they have comparable health insurance. Students must waive out of the University of Chicago's health insurance upon arrival if covered from a policy in their home country.
	University of Chicago Health Insurance, Basic plan: $1,639 in 2023-2024 (expect approximately 5% increase). If exchange students have comparable coverage, they can waive the University of Chicago student health insurance plan. Students can learn more and compare private insurance plans at https://wellness.uchicago.edu/student-insurance/u-ship/.
Visa	All students who are not U.S. citizens or U.S. permanent residents are required to obtain a student visa to enter and stay in the United States while enrolled. The first step in

applying for a visa is to obtain a visa eligibility document from the University's Office of International Affairs (OIA). The eligibility document is required for all foreign students, including Canadians. The OIA will contact nominated students approximately three months before the exchange term to initiate the visa process.

To meet eligibility requirements, international students must prove that they have sufficient academic preparation, English fluency, and financial resources to pursue their course of study. Because the Booth admissions process requires documentation of academic history and English proficiency, most students only need to submit the I-20 or DS-2019 Request Form and related documents through the online application.

The Office of International Affairs (OIA) will confirm eligibility in compliance with U.S. immigration laws. Eligible students may request either a Form I-20 (for F-1 student visa) or a Form DS-2019 (for J-1 student visa).

The University of Chicago permits students to apply for either an F-1 or J-1 visa. Click here for detailed eligibility criteria and a comparison of differences between the two. Direct all questions to international-affairs@uchicago.edu.

Facilities

Computing Services: Exchange students have access to Chicago Booth email service, some areas of the website and some system functions (such as Course Evaluations and Registration Bidding) require a unique Chicago Booth user name and password. Only upon receipt and full processing of the application is a password generated and provided to the student. Upon completion of the exchange, exchange students will have their Booth email account for life, but do not have any access to other online system including the student intranet and Booth Student/Alumni Directory.

Library: Exchange students are full-time students of the University during their term of study here, and therefore have full access to the Library: http://www.lib.uchicago.edu/e/index.html

Athletic Facilities: Exchange students are full-time students of the University during their term of study here, and therefore have full access to the University's athletic facilities: http://athletics.uchicago.edu/facilities/facilities.htm

Student Services

Student Life
Student Life is the overall coordinator for the International Business Exchange Program (IBEP). Student Life works with exchange students throughout the nomination and orientation process, and serves as a general resource throughout your time at Chicago Booth. Student Life also manages student-run groups, leadership opportunities, and school-wide events.

Academic Services
Academic Services work with students individually on all matters concerning academic life at Chicago Booth. Advisors are available by appointment or on a walk-in basis during regular business hours. However, we strongly encourage appointments to allow your advisor time to prepare. Please contact them directly at

AcademicServices@ChicagoBooth.edu or call the Full-Time MBA Programs Office reception at 773.702.8197 to make an appointment.

Student Health and Counseling Services (SCS)
Exchange students have access to the SCS and are required to pay the Student Life Fee at the beginning of their term. For information on these resources:
http://studenthealth.uchicago.edu/

Career Services
Exchange students are not permitted to participate in any recruiting-related programming which includes, but is not limited to, recruiting events, conferences, Career Treks, resume reviews, interview prep, and firm-specific lunch and learns offered after the start of first-year recruiting-related corporate events (generally mid-October for the Autumn Quarter).

Exchange students, who would like to pursue opportunities with a specific company, should arrange to meet with a member of the Career Services staff to learn how to apply for those opportunities using the procedures on each job posting as well as to review your strategy and discuss your options. For companies participating in campus recruiting, exchange students will need to establish contact with a company representative(s) and request a meeting with them directly at a mutually convenient time/place.

Student Groups: Cultural, Social and Sports-related
Exchange students are welcome to join many of Chicago Booth's cultural, sports, and social groups. A full list of student groups will be provided at orientation.

Student Groups: Professional
Exchange students can access all "educational" programming offered by Chicago Booth's Professional Groups, which includes educational presentations offered by professional groups related to function or industry-specific topics, and are not recruiting-focused, along with student group conferences that are open to the entire Booth Community and not limited to the group's membership. Exchange students are not permitted to participate in any recruiting-related events, including interview-prep, conferences, or Career Treks sponsored by these groups or Career Services.

Mentor Program
Booth has an informal Mentor Program whereby 1st and 2nd year MBA students are matched with an incoming exchange student during the term before the exchange student is due on campus. The Mentor serves as a resource and guide for the exchange student. The Graduate Business Council will reach out to incoming exchange students to coordinate.