

EXCHANGE PROGRAM FACT SHEET 2024/2025

Contact Information

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General Information

One of the world's most innovative business schools, the Rotman School is located in Toronto and is part of the University of Toronto. Rotman is a catalyst for innovative learning, research and public engagement, bringing together diverse initiatives and points of view around a defining purpose: to create value for business and society. Rotman faculty are renowned for their thought leadership. In our classrooms, you'll learn from their groundbreaking insights that are shaping the future of boardrooms and organizations around the world. Our Full-Time MBA program is designed for talented professionals seeking a transformative learning experience. Our labs, research centres and institutes are all invaluable resources to help you to enhance your impact.

A commitment to diversity is core to the Rotman experience. Owing to our impressive scale and location in the heart of the world's most multicultural city, Rotman attracts people from a wide range of countries and backgrounds. As a student of Rotman, you gain access to top executives, key political influencers, and successful entrepreneurs. Rotman's supportive and collaborative culture will ensure our school is a place where everyone feels welcome, heard and valued.



Term Dates

Exchange students participate in the second year of the Full-Time MBA program and study on a full time basis for one full term (Fall or Spring).

FALL TERM	Course Selection Process	July 2024
	Arrival in Toronto	Late-August recommended
	Exchange Student Orientation	September 5, 2024*
	Classes	September 9, 2024 to November 29, 2024*
	Examination Period	December 2-13, 2024*

SPRING TERM	Course Selection Process	Late September / Early October 2024
	Arrival in Toronto	Early to Mid-January recommended
	Winter Intensive Classes (optional, part of Spring term)	January 6-17, 2025*
	Exchange Student Orientation	Week of January 20, 2025 (exact date TBD)
	Classes	January 20, 2025 to April 11, 2025*
	Examination Period	April 14-25, 2025*

*Tentative Dates

Note: All students are expected to complete exams during the scheduled examination period.

Timelines

Nomination from Partner University

An email nomination from the partner university by May 1, 2024* for the Fall term and August 1, 2024* for the Spring term

Application Package from Students

Exchange students must submit their application package by May 20, 2024* for the Fall term and August 19, 2024* for the Spring term via email

Course selection

Course registration: July 2024 (Fall term) and September/October 2024 (Winter Intensive & Spring term)

Course add/drop: July - September 2024 (Fall term), and October 2024 - January 2025 (Winter Intensive & Spring term)

*Note: nominations and/or application packages received after the deadline may be accepted. Depending on the timing, the exchange student may miss out on the first round of course registration process.

Exchange Process

- Home University to advise Rotman of exchange student nomination;
- Exchange student to submit Rotman Application Form, resume, cover letter and current academic transcript;
- Upon successful assessment and acceptance, student is enrolled into Rotman for one term;
- Nominated exchange students receive access to the Rotman Hub (student portal) and proceed with course selections;
- Orientation: All exchange students must attend the mandatory Exchange Orientation Day.

Language Requirement

Letter or email from Home University confirming student's English language proficiency based on one of the following:

- Undergraduate or graduate degree from a recognized English language university;
- Minimum TOEFL iBT (internet based test) score of 100;
- Minimum IELTS score of 7.0.

*Note: This requirement is waived for Native English speakers.

Course Structure

Language of Instruction:	English																								
Program Size:	560 Two-Year (Full-time) Program Students, 360 Three-Year (Part-time) Program Students																								
Class Size:	15-40 students in second year elective courses																								
Course Load:	Minimum 1 elective course. Full-time course load is considered taking 4-5 courses*																								
Teaching Methods	Small seminar classes, involving lectures, case studies and project work; students are expected to participate in class discussions																								
Classes:	Classes generally meet once a week for 2 hours over 12 or 13 weeks in a term and each elective course is worth 24 or 26 contact hours																								
Grading:	<p>The Rotman School applies a relative grading system with letter grades, translating into a 4.0 Grade Point Average (GPA)</p> <table border="0"> <tr> <td>A+</td> <td>4</td> <td>Outstanding Performance</td> <td rowspan="7">Note: The GPA appears internally only and is stated on the Preliminary Grade Report. The student's GPA is not calculated nor stated on the official University of Toronto transcript. The grading scale for Rotman experiential courses (RSM27XXH) is Honours/Pass/Fail.</td> </tr> <tr> <td>A</td> <td>4</td> <td>Superior Performance</td> </tr> <tr> <td>A-</td> <td>3.7</td> <td>Excellent Performance</td> </tr> <tr> <td>B+</td> <td>3.3</td> <td>Good Performance</td> </tr> <tr> <td>B</td> <td>3</td> <td>Average Performance</td> </tr> <tr> <td>B-</td> <td>2.7</td> <td>Minimum Acceptable Performance</td> </tr> <tr> <td>FZ</td> <td>0</td> <td>FAILURE: Less than Acceptable Performance</td> </tr> </table>			A+	4	Outstanding Performance	Note: The GPA appears internally only and is stated on the Preliminary Grade Report. The student's GPA is not calculated nor stated on the official University of Toronto transcript. The grading scale for Rotman experiential courses (RSM27XXH) is Honours/Pass/Fail.	A	4	Superior Performance	A-	3.7	Excellent Performance	B+	3.3	Good Performance	B	3	Average Performance	B-	2.7	Minimum Acceptable Performance	FZ	0	FAILURE: Less than Acceptable Performance
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* If 6 courses are required by the student's home university, please Coordinator, International Programs & Services

Academic Areas & Specializations

The Rotman School offers over 50 electives each term; exchange students are eligible to take [courses offered](#) as part of the second year of the MBA program, subject to space availability. Details on course offerings will be sent to all nominated students.

Students are able to select courses from the following [Academic Areas](#):

Academic Areas:	RSM20XX - Strategic Management	RSM25XX - Marketing
	RSM21XX - Economic Analysis and Policy	RSM26XX - Organizational Behaviour and Human Resource Management
	RSM22XX - Accounting	RSM27XX - Experiential Learning
	RSM23XX - Finance	RSM29XX - Other
	RSM24XX - Operations Management	

Computing Requirements

Rotman MBA students are required to own a laptop computer that supports Microsoft Windows 10 or Windows 11 in English and is able to connect to the Rotman wireless network. Operating systems, such as Apple MacOS, Linux, Windows RT, Windows 10 S, and Chromebook are not supported by Rotman. This enables all students to learn how to use technology in a business environment, effectively work on assignments and take advantage of our new initiatives (through Quercus, The Rotman Hub, and the wireless computer network). We strongly recommend that all exchange students either bring a laptop to Rotman or plan to purchase one upon arrival. All exchange students will receive free access to email and internal portals used at Rotman / University of Toronto for the duration of the exchange period. Please note: upon arrival and registration, all communications from the Rotman School will be via the Rotman/University of Toronto email address. Rotman IT Services can provide support for PCs, but not Macs.

Dress Code

MBA students tend to dress casually when attending classes; however, there are many networking opportunities at seminars, speaker series or receptions where a suit (business attire) would be more appropriate. Some courses also have a presentation component where business attire is expected. We recommend that exchange students bring at least one business suit for these occasions.

Career Centre

For international exchange students who may be interested in working in Canada, the Career Services at the Rotman School is happy to offer reciprocal career planning services to students from our partner universities. These may include access to the career services portal, employer events, career workshops and webinars, job postings, and one-one-one advising with the Career Coach. It is important to keep in mind, however, that the Canadian government requires non-domestic individuals to obtain work permits in order to legally work in Canada. To find out more about working in Canada, visit [Immigration, Refugees and Citizenship Canada \(IRCC\)](#).

Estimated Cost of Living in Canadian dollars (for 4 months)

Accommodation	\$6,000 to 10,000
Food	\$1,500 to \$2,500
Books & Course Materials*	\$1,000
Transportation (local)	\$500
Required Health Insurance**	\$252
TOTAL	\$9,252 to \$14,252

* All students are required to purchase electives course materials for any course that requires it (e.g. course package and/or textbooks).

**Exchange students are required to purchase the University Health Insurance Plan (UHIP), which is approximately \$252 CDN per term. As UHIP only covers basic expenses, we strongly recommend students buy extended health care coverage before coming to U of T.

Housing Availability

Rotman does not have its own student residence and so, exchange students are responsible for securing their own accommodation. While the University of Toronto has on-campus residence, due to the fact that demand exceeds supply, acceptance to the Rotman International Exchange Program does not guarantee a place in residence. It is generally difficult for exchange students to secure on-campus housing as residence. The Graduate House (for graduate students) will only accept applications from exchange students for the spring term (January - April).

Exchange students are encouraged to independently explore the list options given (eg. [U of T Student Housing Services](#)). Incoming exchange students may also connect with Rotman outgoing exchange students for support and to see if accommodations can be swapped if exchange terms coincide. We highly recommend that exchange students begin the search for on or off-campus housing as soon as possible.

Facilities

The University of Toronto has a comprehensive range of student services, including athletic facilities, international student support and centre ([CIE](#)), counselling and restaurants. The Rotman School provides a building access card, a Rotman e-mail address (for use while at the Rotman School), a Finance Trading Lab and Milt Harris Library that has extensive databases for research.

Enjoy this [virtual tour](#) of the Rotman School.

Student Life

Getting involved is the best way to maximize the MBA experience. Rotman offers an array of opportunities to engage with the Rotman community and to broaden students' impact as a future leader. The best part of student life at Rotman is that it is largely organized and led by students, allowing individuals to hone their leadership skills and give back to the community.

The social, networking, and career-building activities centred around the student clubs at Rotman are an essential part of the MBA experience. Exchange students are strongly encouraged to explore the remarkable range and diversity of [student clubs](#) available in the Full-Time MBA program.

Each year, Rotman hosts over 100 public talks by international bestselling authors, top management executives and other influential thought leaders. These events provide students an unparalleled exposure to some of today's business leaders.

