

Exchange Student Information Sheet 2024/25

Columbia Business School

Chazen Institute

Geffen Hall 674

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<https://manhattanville.gsb.columbia.edu/>

Dean of School:

Professor Costis Maglaras

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Academic Calendar

**Full academic calendar <https://academics.gsb.columbia.edu/mba/academics/academic-calendar>

- The orientations listed on the academic calendar are for incoming first year students and not open to exchange students
- Incoming exchange students must arrive by the first day of the semester (the first day of A-term and full-term classes, or block week class which occurs the week before the first day of the semester)

Fall 2024

Nomination Deadline from partner schools: April 10, 2024

Important Calendar dates:

- Aug. 26- 30 Optional elective block week courses (Monday to Friday)
- Monday, Sept. 2 University holiday (no classes) Labor Day
- Tuesday, Sept. 3 First day of elective A-term and Full-term classes (students must arrive in NYC by this date)
- Oct. 11 Last day of A term
- Oct. 14-18 No classes scheduled- Final exams for first half-term (A-term courses)
- Nov. 4 no classes
- Nov. 5 University holiday (no classes) Election Day
- Nov. 27-29 Holiday (no classes) Thanksgiving
- Dec. 6 Last day of classes
- Dec. 9-13 Final exams for full-term courses and second half-term (B-term courses)
- Dec. 20 Last day of semester

Spring 2025

Nomination Deadline from partner schools: September 1, 2024

Important Calendar dates:

- Jan. 13-17 Optional elective block week courses (Monday to Friday)
- Mon., Jan. 20 University holiday (no classes) Martin Luther King Day
- Jan. 21 First day of elective A-term and Full-term classes
- Feb. 28 Last day of A term
- Mar. 3-7 No classes scheduled- Final exams for first half-term (A-term courses)
- Mar. 10-14 Spring break (no classes)
- April 25 Last day of classes
- April 28-May 6 Second final exam period
- May 9 Last day of exams

Course load: Exchange students must carry a full elective courseload during their time at Columbia Business School, which consists of between 12 and 15 credits per term, which is an average of 4-5 classes (a minimum of 12 credits and a maximum of 15 credits.) Students are expected to take exams as scheduled, please consider this before booking flights home.

Grading System:

H = Honor
HP = High Pass
P = Pass
LP = Low Pass
F = Fail

More information about the CBS Academic Divisions, Programs and Centers include can be found at:

<https://academics.gsb.columbia.edu/mba/academics/divisions>

Language Requirement: While we do not require a particular TOEFL score, students must be highly proficient in English.

Visa: F-1 Student Visa. The School issues I-20 form for F-1 visas. There is a visa processing fee for international students.

*Students from the US are welcome to be exchange students at CBS.

Career Resources:

Career Management Center access for incoming exchange students includes the following:

- Extensive online resources
- CBS online career platform for advising appointments, corporate presentation, and job postings
- Workshops and events

Medical Insurance and Health Service

Exchange students are required to purchase Columbia Health Insurance while studying at Columbia Business School, if they are covered under an American insurance company they can submit a waiver application by providing proof of comparable health insurance. Students are strongly advised to contact University Health Services prior to arriving for orientation in order to discuss health insurance-options. Students can submit waiver applications for approval prior to arriving (waivers criteria and submission deadlines can be found on the website below).

For students who do not waive out, Columbia University full-time students must enroll in our basic or comprehensive medical insurance.

- Fall term insurance runs from August- December.
- Spring term insurance runs from January- August (even if you leave CBS in May you will be covered through August)
- **Please note that ALL students are required to pay the mandatory Health Service fee (approximately ~\$650),** even if you waive out or purchase Columbia Health Insurance you will be charged the health services fee. Costs will be charged to your Student Account when you arrive at Columbia University. By paying the Columbia Health Program fee, students enroll in the Columbia Health Program and can access the programs and services provided on campus through Medical Services, Counseling and Psychological Services, Disability Services, Sexual Violence and Response and Alice! Health Promotion.

Columbia Health Insurance can only be purchased directly through the Columbia University Insurance Office. Therefore, all students are encouraged to contact a representative from Health Services to discuss their health insurance options prior to arrival: <http://health.columbia.edu/insurance>

Housing: University housing is not available, many students apply to the International House at Columbia <http://www.ihouse-nyc.org/s/707/internal.aspx?sid=707&gid=1&pgid=1048> or use Airbnb and other real estate brokers.

General Information/fees:

- For reference here are the 2023/2024 fees charged to exchange students, 2024/2025 fees for all MBA students will be confirmed in June 2024
 - University Services & Support fee: \$572 per term
 - International Student Fee: \$150 per term
 - Document Fee: \$105 (entitles students to electronic and mailed transcripts)
 - Columbia Health and Related Services Fee: \$682 per term
 - Columbia Student Medical Insurance: Fall \$1,725, Spring \$2,816 (spring coverage goes until August so can be prorated to May)

*Students can contact the Student Service Center for more information and clarification on student fees: ssc@columbia.edu

- Student clubs- there are more than 100 professional, recreational, social and academic organizations students can join. Some have fees, and there is a club day once per semester to learn more
- *Exchange students do not get CBS alumni status or privileges. However, incoming exchange students retain their lifetime CBS email address.