
MBA Exchange Program Fact Sheet for 2024 Fall Term



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OVERVIEW

The Sauder School of Business is pleased to welcome exchange students to join our Master of Business Administration program for **Fall 2024**. We are a popular destination for MBA exchange students from schools throughout the world for our strong teaching and research reputation, international diversity, and our spectacular natural setting.

The University of British Columbia (UBC), established in 1908, is one of Canada's leading research universities and is consistently ranked among the top 40 in the world. The University attracts over 70,000 students from across Canada and 140 countries around the world to two major campuses (UBC Vancouver and UBC Okanagan).

UBC Vancouver Campus

The largest campus is 30 minutes from the heart of downtown Vancouver, a spectacular location that is a 'must-see' for any visitor to the city — where snow-capped mountains meet ocean and breathtaking vistas greet you around every corner. The campus is home to more than 47,000 undergraduate and 11,000 graduate students.

MBA EXCHANGE ACADEMIC OVERVIEW

Term Dates: The Exchange Term covers two periods within the **Fall 2024 Term**

Period 6: **September 3 – October 12, 2024***
Exam week: October 7 – 12, 2024

Break (no scheduled classes for exchange students): Oct. 14 – 25, 2024

Period 7: **October 28 – December 7, 2024****
Exam week: December 2 – 7, 2024

*Dates are subject to change. Period 6 and 7 dates are tentative and subject to confirmation by UBC.

Students take 4 courses per each Period

Class Structure: Lectures, seminars, case studies, project works, group work, presentations and field trips.

Class Delivery: In-person instruction only.

Language of Instruction: English

Teaching Hours: 1 Course = 1.5 credits or 20 credit hours (note: Exchange students take 8 courses over two periods from September to December.

Class Size: 45 students max in class; average 26 students in a class.

Course Load: 4 courses per period (8 courses over duration of Exchange term) / 4 modules per period in each Periods 6 and Period 7

Grading: Percentage system used; 60% = Minimal Pass

Examinations: Final Evaluations are held during the last week of class (during week 6 of each of Period 6 and Period 7). Final evaluations may involve a written examination and/or oral presentation, written paper, or assignment.

COURSE SELECTION & REGISTRATION

The up-to-date Course listings for Period 6 and 7 are now available on our website - click this link and go to 'Schedule' then select 'P6 – P7': [Class of 2025 FT MBA Schedule](#).

Course Outlines will be available at a later date on our website [here](#). In the meantime, you can review course outlines from [2023 here](#) (scroll to P6 and P7)

Registration will open for MBA Exchange students towards the end of June. Registration is facilitated by our online system, the details of which will be sent to exchange students for enrolling in selected modules.

ADMINISTRATIVE OVERVIEW

Deadlines:

Exchange nomination: April 15, 2024

Exchange student application: April 30, 2024

Mandatory Orientation: Aug 29-30, 2024* (see note below)

First day of classes: September 3, 2024

For information on FT MBA program at the Sauder School of Business, please visit:

<https://www.sauder.ubc.ca/programs/masters-degrees/ubc-mba>

English Language Requirement: Applicants must be able to speak, comprehend, and write fluently in English. An English proficiency exam is required for all applicants whose degrees are from a university outside Canada or the U.S.A. in which English was not the official language of instruction. The required scores are:

TOEFL: 100

IELTS: Academic: 7.0 overall band

NOTE: Applicants may be exempt from the English exam requirement if they have a previous Bachelor's Degree or a current Master's Degree in which English is the official language of instruction.

Housing: [On-Campus](#), single-student Winter Session Housing is difficult to secure and **not guaranteed**. (Year Round Housing is not available for one term).

Students looking to secure [off-campus accommodation](#) should expect to spend \$1,200 – \$2,000 CAN per month for a 1-bedroom or shared apartment. It may be difficult to secure housing while still abroad and before arriving in Vancouver. Students may wish to book short term accommodations for the first few days/weeks of their arrival in Vancouver.

Visa Details: Study Permit and entry to Canada details are found on the IRCC website at: <http://www.cic.gc.ca/english/study/index.asp>. To find out entry requirements to Canada, please visit <http://www.cic.gc.ca/english/visit/index.asp>

Orientation & Tour of Vancouver: To assist students in adjusting to life at the Sauder School of Business, the University of British Columbia and Vancouver, a mandatory Exchange Student Orientation is held on **Aug. 30** and the guided bus tour of Vancouver on **Aug. 31**.

ESTIMATED EXCHANGE EXPENSES

Exchange students are exempt from paying UBC MBA tuition, since tuition is paid to the home institution. The following fees and expenses are only ESTIMATES for a single student and are subject to change without notice. Expenses are in Canadian dollars and may vary depending on the student's own personal spending habits.

MANDATORY Sauder School of Business MBA Fees (4 months)

iMED (UBC Health and Medical Insurance)	\$348
U-Pass/Compass Card (public transit access)	\$184
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SUB-TOTAL of SAUDER EXPENSES	\$532 CAN *
<i>Living and Studying Expenses**</i>	
<i>(4 months Sep - Dec)</i>	
Shared or Single Housing	\$4,800 - \$6,000
Food	\$1,600 - \$2,400
Books, supplies and course package fees	\$300 - \$500
Personal Spending/ Expenses	\$1,000-\$1,200
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SUB-TOTAL of LIVING AND STUDYING EXPENSES	\$ 7,700 - \$10,100 CAN
TOTAL EXPENSES (4 months)	\$ 8,232 - \$10,632 CAN

*2023 rate, subject to change in 2024. Fees are subject to change

**Estimates, may vary





STUDENT SERVICES

Exchange Buddy System: The MBA Student Society (MBAS) organizes a buddy-system for incoming Exchange students to help new students get acquainted with their peers in the MBA program and to answer questions, give guidance/advise and ensure students feel comfortable in their new environment. Exchange students are invited to BBQs, Canadian Cultural Week and other social events organized by the MBAS.

Business Career Services: The Business Career Centre (BCC) is available to Exchange students. Services are available upon request and can include:

- Job Postings /Recruiting Sessions (for those with a valid Canadian Work Permit)
- Job Search Seminars
- Career Resource Information
- Resume Assistance/Video Practice Interviewing
- Professional Development and career-related seminars are held throughout the term. Exchange students may request to participate along with the Full-Time MBA class.

Other services/facilities include:

- Computer Labs
- David Lam Management Research Library; all university libraries
- Wireless Internet Access/Email
- MBA Lounge
- Sports/Athletic Facilities
- International Student Advising

HEALTH INSURANCE - IMED

Exchange students at UBC are required to obtain the IMED: Health Insurance for New International Students. You are automatically enrolled once you are registered in UBC courses. This insurance which will provide basic medical coverage during the exchange term. Please see IMED details by [clicking here](#).

You will get your iMED card after you confirm when you will travel to Canada, starting from 3 weeks before your travel date, to activate iMED coverage for your arrival. After you have confirmed your arrival date, David Cummings Insurance Services (DCIS) will email your iMED card to the email address you provided to UBC.

Check your inbox and junk-mail folders. Print your iMED card and keep it with you at all times. If you don't receive your iMED card, please email DCIS at info@david-cummings.com

IMED costs \$338 (Canadian dollars) for single-term exchange students at UBC (4 months of coverage), plus a \$10.34 direct billing fee.

With your iMED card, you don't have to pay for your visit if you see a doctor at the Student Health Service at UBC or the University Village Medical and Dental Clinic in the Village on campus. Also, iMED covers emergency hospitalization and medical services (including outpatient treatment at a doctor's clinic) for an unexpected sickness or injury. The full policy is available on the [iMED website](#).